

The Journal of Transport and Land Use: Guidelines for Authors

2026 Revision

These guidelines are provided to help authors prepare their manuscript for submission and publication in the [Journal of Transport and Land Use](#). Careful preparation of the manuscript will avoid many potential problems and delays in the publication process and help ensure that work is presented accurately and effectively.

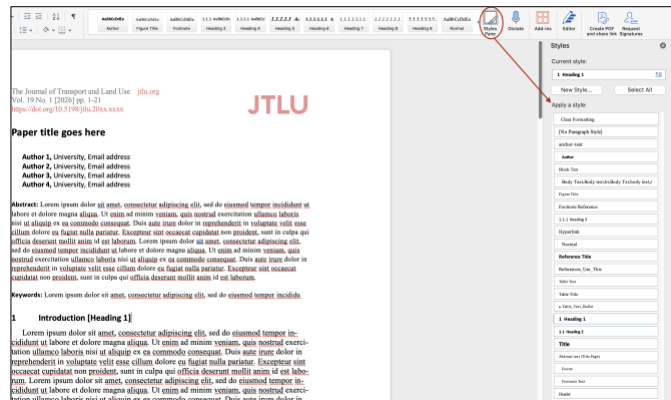
1 Preparing your manuscript

1.1 Style guides

The [Publication Manual of the American Psychological Association \(APA\), 7th edition](#), is the standard editorial reference for the Journal; it contains comprehensive guidelines on style and grammar. Another resource for APA style, available for no cost, is the [Purdue University Online Writing Lab](#).

1.2 Software and file formats

Accepted manuscripts provided for copyediting must use the MS Word Template provided on the [JTLU submissions page](#). The body copy in the template is Times New Roman and the headings are Calibri. Styles can be viewed in the template's styles pane, pictured at right.



1.3 Metric units of measurement

Provide all measurements in metric (SI) units. Imperial (English) or other local units may be used in addition to metric units, given in parentheses after the metric units.

1.4 Author information

Include the names and affiliations (academic or professional) of all authors at the beginning of the article. If one or more authors are to be designated as corresponding authors, note this in the manuscript and provide contact information (email addresses are preferred). Submitters are encouraged to provide email addresses for all authors.

1.5 Article abstract

Articles must be accompanied by a text abstract of no more than 200 words, which will appear at the beginning of the text.

1.6 Equations

Number equations sequentially: (1), (2), (3), etc. When referring to numbered equations in the main (body) text, include the full word “equation” (e.g., “Equation 3,” not “Eq. 3”). Do not provide equations as graphic files or images. Use the equation tool in Microsoft Word, which will also help make the equation accessible to screen readers. Consult the JTLU copyeditor if you have difficulty with this requirement. For additional help with equations, please see [Microsoft equation support](#).

1.7 Footnotes

Footnotes must be very brief. If you need to provide an explanation that requires more than a few lines, incorporate it into the main text. Do not include references in the footnotes. References should be listed in the reference section and cited in the main text. See section 3 for details.

2 Graphics and tables

2.1 Graphics/figures

Insert any graphics or figures used in the manuscript as high-resolution jpgs (minimum 200 dots per inch, or DPI).

- Place each figure within the manuscript's text after its first callout, not at the end of the manuscript.
- Figure titles should appear below figures.
- Alt text is required for each figure for digital accessibility requirements. Right-click on a figure to add alt text, or see [Microsoft instructions for adding alt text](#).

2.2 Using color

Differences across computer screens and printers can make color reproduction inconsistent. In addition, graphics that look good in color may become unintelligible when printed or viewed in grayscale; this is especially true of complex charts and maps that use a large number of colors. To ensure legibility, authors are encouraged to preview their graphics by viewing them in grayscale as well as color. The Journal, at the editors' discretion, may convert color images to grayscale or black-and-white to improve legibility.

2.3 Tables

Authors are encouraged to develop tables using the styles supplied in JTLU's MS Word template.

- Tables must remain in vertical/portrait orientation (rather than horizontal/landscape) in the paper.
- Do not rotate the page to horizontal.
- Do not use section breaks. Avoid cross referencing tables or figures within the document. Place each table within the manuscript's text after its first callout, not at the end of the manuscript.
- Table titles should appear above tables.
- Alt text is required for each table. Right-click on a table to open Table Properties, and go to the Alt Text tab to add content.

For more information on tables see [Microsoft table support](#).

2.4 Captions

Provide all captions as separate text within the document; do not include captions within, or as part of, tables or other graphics. Illustrations, tables, and captions should be informative and descriptive. Tables and figures should be able to stand alone and be read independently of the text.

3 Citations and references

The Journal uses the author-date citation system and authors are listed alphabetically in the reference list. For a thorough description of author-date citations and the preparation of a reference list, consult the *APA Publication Manual*, 7th edition, chapters 9 and 10.

3.1 Citations in text

Use the parenthetical author-year format for all citations. Some basic examples of in-text citations:

- (Whitmeyer, 2000) *a work by one author*
- (Wegener & Petty, 1994) *a work by two authors*
- (Heatherton et al., 2008) *a work by three or more authors*
- (Jones, 1995, 2004a) *multiple works by same author*
- (Heatherton, et al., 2008; Baker, 1999; Jones, 1995) *multiple references in one parentheses separated by semicolons*
- (Deane, 2006, p. 65) *optional page number reference; no p. or pp. needed*
- (Environmental Protection Agency, 1966) *a work by an organization as author*
- “These methods were used successfully by Whitmeyer and Jones (2000)” *example of a citation of two or more authors incorporated directly into the text*
- “These methods were used successfully by others (Whitmeyer & Jones, 2000) *example of parenthetical format uses “&” in place of “and”*

3.2 The reference list

Provide an alphabetical reference list of all works and resources cited in your article, following the author-date style. When possible, provide URL or Digital Object Identifier (DOI) information for articles that are available online. Find DOI numbers with [Crossref's guest query](#). Some examples:

- **Journal articles**
Whitmeyer, J. M. (2000). Power through appointment. *Social Science Research*, 29(4), 535–555. <https://doi.org/10.1006/ssre.2000.0680>
- **Books**
Hanson, S., & Pratt, G. (1995). *Gender, work and space*. Routledge.
- **Chapters in books**
Gifford, J. (2005). Congestion and its discontents. In D. Levinson & K. Krizek (Eds.), *Access to destinations* (pp. 39–61). Elsevier.
- **Conference papers**
Cho, S., Lambert, D. M., Roberts, R. K., & Kim, S. G. (2008, July). *Moderating urban sprawl through land value taxation*. Paper presented at the American Agricultural Economics Association Annual Meeting, San Francisco, CA.
- **Dataset**
Federal Highway Administration. (2017). *2017 National Household Travel Survey [Dataset]*. U.S. Department of Transportation. <https://nhts.ornl.gov>
Note: Date of access and the phrase “Retrieved from” is not required, unless the webpage’s content is likely to change over time.
- **Technical reports**
Zhao, Z., Das, K. V., & Becker, C. (2010). *Funding surface transportation in Minnesota: Past, present and prospects*. (Technical Report CTS 10-02). Center for Transportation Studies, University of Minnesota. <https://hdl.handle.net/11299/97671>

4 Data availability

Data used in the articles should be available in a publicly accessible data archive. The Journal will allow small datasets to be included as appendices if they are not in a publicly accessible data archive. The objective is to enable research results to be reproduced by other researchers. If data cannot be publicly

available, the author(s) should provide detailed information about each data source and the mechanism through which the data is obtained. In essence, author(s) are required to provide sufficient information so that people who are interested in using the same data and replicating the analysis know how and where to get the data after reading the paper.

5 Copyright notice

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